**CHECKLIST OF SUBMISSION FOR AMENDMENT/SUPPLEMENTATION OF CRO/SMO**

**Name of organization requested for amendment/supplementation: ……………………………………………………………………………………**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  **Name of document** | **YES** | **NO** | **NOT APPLICABLE** | **PAGE/ITEM** | **NOTE** |
| Detailing description of each amendment/supplementation | **[ ]**  | [ ]  | **[ ]**  |  |  |
| Reasonable clarification for each amendment/supplementation | **[ ]**  | [ ]  | **[ ]**  |  |  |
| Justification of full compliance with current regulations for each amendment/supplementation  | **[ ]**  | [ ]  | **[ ]**  |  |  |
| The submission is sufficient to prove the compliance with current regulations for each amendment/supplementation (CV, diplomas, certificates, labor contract, site contract, ….) | **[ ]**  | [ ]  | **[ ]**  |  |  |

Comment:

Submitted dossier is completed or not? [ ]  Yes [ ]  No

Reviewer: Date of review:

Full name: Signature: